

# WisDOT 2011-2014 SMIP Application

## Project Description

**Project Name** GWHTS Foundation : Conover - Phelps Trail -- Conover Segment

## Project Location

Municipality: **Town of**                      Municipality Name: **Conover**                      County: **Vilas**

Street Address of Project (if located on a highway or road):

Describe location, boundaries and length of the project: **between Conover & Phelps, 3.2 miles long**

## MPO Name

Name of the MPO the project is represented by: **SELECT**

## Name, Location of Public Sponsor and Sponsor Type

Sponsor Name: **Town of Conover**

Sponsor Location: **4665 County Road K East - PO Box 115 Conover WI**

Sponsor Type:  State     County     City     Village     Town     Tribal Nation

(Check appropriate box)

**Project Prioritization** If a sponsor is submitting more than one project in an urbanized area within an MPO, the sponsor will rank each project in priority order, e.g., 1 (highest priority) to 5 (lowest), for the local priority among five projects. MPO staff will use the local ranking as a guide for their review and prioritization decision. MPO staff will complete this ranking before the review committee meets. Local sponsor prioritization for projects outside of MPO areas is also strongly recommended. This project's rank is: **1 of 2**.

## Project Representative Contact Person(s) Information

### Primary Public Sponsor Agency Contact Information

Name: **JAMES HEDBERG** Title: **CLERK TREASURER** Street Address: **4665 CTH K E** Phone : **(715)479-8688**

Municipality: **CONOVER** State: **WI** Zip: **54519**

FAX :**(715) 479 - 8688** E-mail: [conoverclerk@gmail.com](mailto:conoverclerk@gmail.com)

## Secondary Public Sponsor Agency or Private Organization Contact Information

Organization / Agency Name: **GWHTS Foundation Inc.**

Name: **Ann Currie** Title: **Officer in Charge** Street Address: **6222 Knuth Ln**  
Phone : **(715) 479-2108**

Municipality: **Eagle River** State: **WI** Zip: **54521**

FAX : ()- E-mail: [curriefam@gmail.com](mailto:curriefam@gmail.com)

## Project Activity

### SMIP Category

Check the appropriate boxes to indicate the program(s) for which you are applying:

**Transportation Enhancements (TE) Program**

TE Projects must fit into one of the following **12 categories** AND **relate to surface transportation**.

Historic projects must be on or eligible for **the Wisconsin or National Register(s) of Historic Places**, or **officially**

**designated as a local landmark**. If you are unsure, check with the Wisconsin Historical Society.

**Indicate which ONE of these twelve categories best identifies your project:**

- Provision of facilities for pedestrians/bicycles.
- Provision of safety and educational activities for pedestrians and bicyclists.

- Preservation of abandoned railway corridors (including the conversion and use thereof for pedestrian or bicycle trails).
- Historic Preservation.
  - Rehabilitation/operation of historic transportation buildings (including historic railroad facilities and canals).
- Establishment of transportation museums.
- Acquisition of scenic easements and scenic or historic sites.
  - Scenic or historic highway programs (including the provision of tourist and welcome center facilities).
- Landscaping and other scenic beautification.
- Control and removal of outdoor advertising.
  - Environmental mitigation of water pollution due to highway runoff or reduce vehicle caused wildlife mortality while maintaining habitat connectivity.
- Archeological planning and research.

**Bicycle and pedestrian** projects eligible under the TE program will **also** be eligible for BFPF with **some minor differences**, as indicated in the Program Guidelines. Check the **BFPF box below** if your project meets BFPF requirements.

**Bicycle and Pedestrian Facilities Program (BFPF)**

**Project Summary** (100 words or less, you may copy and paste your response from a Word Document)

**The project constructs 3.2 miles of 10' wide multi-use trail on abandoned railroad grade from Conover Town Park to Muskrat Creek Road. It includes new ADA compliant toilets in the park and 3 multi-use bridges. This standalone segment of the Conover-Phelps Trail will remove bicyclists and pedestrians from highways 45 and K, provide off-road transportation into Conover, and spur economic development through tourism.**

**The total trail length is 8.3 miles. Phelps is sponsoring an application for the 5.1 mile**

**standalone eastern segment. The Conover–Phelps Trail is the first part of a system which will ultimately connect with established trails in western Vilas County.**

**Project Costs and Dates**

**Project Costs** Complete the Project Costs table for the appropriate fiscal years of the application/project cycle (2011, 2012, 2013/14). If your project will be constructed in phases throughout multiple years, schedule the project costs as appropriate and describe them in the project description. For complex projects that contain many construction cost elements, such as streetscaping and landscaping, attach a detailed breakdown of project costs as part of responding to the **Narrative Response/Attachment 1**. This will not count against your 3-page text limit.

**Project Dates** Indicate the estimated month and year in which the project will begin according to each phase of the project. Design work is typically completed in six months, real estate transactions and railroad crossing approvals take at least a year to complete, and projects should be built within one construction season unless the project is very large.

Submit a separate application and budget for each project or stand-alone project segment for which you are willing to accept funding, or for a bike trail section that could function as a separate facility. Project requests are not considered for partial funding.

	<b>FY 2011</b> (Begins 7/1/10)	<b>FY 2012</b> (Begins 7/1/11)	<b>FYs 2013-2014</b> (7/1/12 and 7/1/13)	<b>FYs TOTALS</b>
PE / Design	<b>\$ 74,530</b>	\$	\$	<b>\$ 74,530</b>
Real Estate (\$100,000 minimum)	not available	\$	\$	\$
Railroad Crossing	not available	\$	\$	\$
Construction (\$200,000 minimum)	not available	<b>\$ 745,300,</b>	\$	<b>\$ 745,300</b>
<b>FY Project Cost Totals</b>	<b>\$ 74,530</b>	<b>\$ 745,300</b>	\$	<b>\$ 819,830</b>

**Project Match Amounts** Indicate Public Sponsor and Federal Funds designation of the total project cost per FY year. The total cost should be the same as the amounts indicated in the table above.

<b>Public Sponsor Funds</b>	<b>\$ 14,906</b>	<b>\$ 149,060</b>	<b>\$</b>	<b>\$ 163,966</b>
<b>Federal Funds</b>	<b>\$ 59,624</b>	<b>\$ 596,240</b>	<b>\$</b>	<b>\$ 655,864</b>
<b>Total</b>	<b>\$ 74,530</b>	<b>\$ 745,300</b>	<b>\$</b>	<b>\$ 819,830</b>

**Funding Type Percentage/Ratio** (Typically projects are funded with 80% Federal and 20% Local Funds. Indicate clearly any percentages differing from this. Total dollar amounts must correlate to percentage totals below)

<b>Total % (Public Sponsor)</b>	<b>% 20</b>	<b>% 20</b>	<b>%</b>	<b>% 20</b>
<b>Total % (Federal )</b>	<b>% 80</b>	<b>% 80</b>	<b>%</b>	<b>% 80</b>

**Project Dates** Select the estimated month and year to begin each applicable phase.

PE / Design	<b>May</b>	<b>2011</b>	
Real Estate	<b>MONTH</b>	<b>SELECT FY YEAR</b>	
Railroad Crossings	<b>MONTH</b>	<b>SELECT FY YEAR</b>	
Construction	<b>May</b>	<b>2012</b>	

## Narrative Response/Attachment 1

Please note this change in the format from last cycle's application. The Narrative Response used to be part of the application form but now we are asking you to submit it as Attachment 1 along with the other attachments via e-mail. **Narrative Response/Attachment 1** Provide up to **three** pages of **double-spaced** narrative (**minimum 11 point font size**) describing your project. **Respond to the following questions as they relate to your project:**

**1. For bicycle and/or pedestrian facilities, clearly indicate the location, length, width and surface materials and any connections to existing or planned facilities.** Also answer or respond to the following as applicable to your project:

- Does your community have a bicycle or pedestrian plan?
- Summarize the bicycle and pedestrian projects that you have developed over the past five years being sure to include any bicycle and pedestrian projects that have been incorporated into larger street or highway projects (such as paved shoulders and bike lanes). A one-sentence description including the project length is sufficient.

- Summarize any other non-project bicycle and pedestrian efforts currently being held in your community such as Bike-to-Work Week, bike rack installation, bike safety courses, pedestrian road-shows, police on bikes, and Safe Routes to School programs.

**2. For historic related projects, how does the project relate to Wisconsin's past or present surface transportation system?** Document that the project is on or eligible for the National and/or State Register of Historic Places or a local landmark designated under a locally adopted landmarks ordinance. If not already on a register, provide documentation from the Wisconsin Historical Society that the project meets eligibility standards for the register. Provide details on the historic, architectural and other significance of the project. Including a picture with the application is particularly helpful for evaluating historic projects.

**3. For landscaping/streetscaping applications, clearly detail the types of amenities and improvements that will be part of the project.** Indicate how the improvements will promote opportunities for walking and biking. Exclude costs related to parking improvements, street work not related to bicycle and pedestrian usage, utilities like sanitary sewer and other items not strictly related to the proposed project. If your project includes street light fixtures they are expected to be of a decorative, antique style.

**4. Provide a realistic estimate of how much the proposed facility will impact usage by estimating how many bicycle or pedestrian users, visitors, or viewers will visit the facility on an annual basis.** Bicycle and pedestrian facilities should comprise a significant non-recreational usage of the trail for everyday activities such as shopping, work, and school trips in order to reduce automobile usage.

**5. Broadly describe other project benefits, not already covered above, that relate to any of the following:** improvement to Wisconsin's multi-modal transportation system (bicycle, pedestrian or transit), preservation of state historic, environmental and scenic resources, and promotion of economic development, tourism, and safety.

**6. Reference Project Costs and Dates on this application form and provide detail if applicable or appropriate.**

**Existing Facilities and Projects**

**Does this project cross a railroad or is it within 1,000 feet of a railroad?**  Yes  No

**Is this project tied to an existing state highway project?**  Yes  No

**If Yes to the previous question, type project ID:**

**If the project is tied to a state highway project, is it funded with Community Sensitive Design (CSD)/Context Sensitive Solutions (CSS) money?**  Yes  No **If Yes to the previous question, indicate amount:**

**Is the project on an existing right of way?**  Yes  No

**If Yes to the previous question, have you obtained a permit from the WisDOT Regional Office Maintenance Section to conduct work on the right of way?**  Yes  No

**Is this project on or parallel to a local road or street?**  Yes  No **If Yes, provide the name of the road or street: County Road K East and USH 45**

**Does this project cross a state or federal highway?**  Yes  No

**Does this project run parallel to a state or federal highway?**  Yes  No

**Will this project be constructed as part of another planned road project?**  Yes  No

**Does this project include funds to build sidewalks?**  Yes  No **If Yes, does the municipality have a sidewalk ordinance?**  Yes  No **If Yes, provide a brief description of the ordinance:**

**Will any exceptions to standards be requested? Yes or No if you are applying for a TE bike/ped project or the BFPF program.**  Yes  No

**If Yes to the previous question, provide a brief description:**

**Will the project use municipal employees to complete any of the construction activity?**  Yes  No

**Recreational Trail Facilities**

**If the project is a multi-use path, will the facility be snowplowed in the winter?**  Yes  No

Comment: **Portions will be groomed by the snowmobile club as a funded trail**

**If No to the above question, will the facility be open to snowmobile use in the winter?**  Yes  No Comment:

**If the project is a multi-use trail, will a fee be charged for use?**  Yes  No  
Comment:

**If the project is a multi-use trail, will it be open to equestrian use?**  Yes  No  
Comment:

## **Real Estate Issues**

**Does the project sponsor own all of the property on which the project is located?**  Yes  No

**Will this project require an easement?**  Yes  No Comment: **In the area around the Town Park and business district, two private easements will be required to avoid use of highway ROW.**

**Will this project require a real estate transaction?**  Yes  No  Unknown  
Comment:

## **Environmental/Cultural Issues**

**Will any recreational areas be impacted by this project? This could include parks, playgrounds, recreation areas, wildlife and waterfowl refuge, or any significant historic site.**  Yes  No Comment: **The Conover Town Park will be a terminus with restrooms, running water, picnic area and parking.**

**Will wetlands be impacted by this project?**  Yes  No  Unknown  
Comment:

**Will endangered/threatened/migratory species be impacted by this project?**  Yes  No  Unknown  
Comment:

**Are hazardous materials present in the construction corridor of the project location?**  Yes  No  Unknown Comment:

**If submitting a bicycle/pedestrian project, will the project impact historic and/or archeological resources?**

Yes  No  Unknown Comment:

**If this is a streetscaping project, is it located in a recognized historic district?**  Yes  No  Unknown Comment:

**If this is a streetscaping project, is it located in a designated Main Street area?**  Yes  No

Unknown Comment:

**If submitting a historic facilities project, is the property on the national, state and/or historic register?**

Yes  No  Unknown Comment:

**If No to the above question, has the applicant checked the property's eligibility status with the Wisconsin Historical Society?**  Yes  No  Unknown Comment:

### Key Program Requirements Confirmation

Please confirm your understanding of the following project conditions by **typing your initials** in the boxes after each paragraph. ***The person's initials and signature on the application must have fiscal authority for the public sponsor.***

- a. The sponsor must provide matching dollar funding of at least 20% of project costs.

SAR Accepted

- b. This is a reimbursement program. The sponsor must finance the project until federal reimbursement funds are available.

SAR Accepted

c. The sponsor must fund project costs in excess of the amounts indicated in Project Costs and Dates (i.e., cost overruns) at no expense to state/federal funding sources.

**SAR Accepted**

d. The sponsor must not incur costs for any phase of the project, until that phase has been authorized for federal charges and the Region has notified the sponsor that it can begin incurring costs. Otherwise, the sponsor risks incurring costs that will not be reimbursable. Local Force Account (LFA) work only allowed on TE funded projects.

**SAR Accepted**

e. The sponsor will follow the applicable federal and state regulations required for each phase of the project. Some of these are described in the Guidelines. The requirements include, but are not limited to, the following: a Qualifications Based Selection (QBS) process for design and engineering services (Brooks Act); real estate acquisition requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and amendments; competitive procurement of construction services; Davis-Bacon wage rates on federal highway right-of-way projects; WisDOT FDM & Bicycle Facilities Handbook; ADA regarding accessibility for the disabled; MUTCD regarding signage; U.S. Department of the Interior standards for historic buildings. Each WisDOT Region can provide copies of the current Sponsor's Guide, and references for sections of the Facilities Development Manual (FDM) and other documents necessary to comply with federal and state regulations. Beginning with this program cycle, applicants who plan to implement their projects as Local Let Contracts using the Sponsor's Guide must become certified that they are capable of undertaking these projects.

**SAR Accepted**

f. If applying for a bicycle facility, it is understood that All Terrain Vehicles (ATVs) are not allowed. Snowmobile use is only allowable by local ordinance. Trail fees may only be charged on a facility if the fees are used solely to maintain the trail. WisDOT reserves the right to require that facilities be snowplowed as part of a maintenance agreement where year round use by bicyclists and pedestrians is expected.

**SAR Accepted**

g. The sponsor agrees to maintain the project for its useful life. Failure to maintain the facility, or sale of the assets improved with FHWA funds prior to the end of its useful life, will subject the sponsor to partial repayment of federal funds or additional stipulations protecting the public interest in the project for its useful life.

**SAR Accepted**

h. The sponsor agrees to State Delivery and Oversight costs by WisDOT staff and their agents. These costs include review of Design and Construction documents for compliance with federal and state requirements, appropriate Design standards, and other related review. These costs will vary with the size and complexity of the project. We will contact you if your project is approved for the additional amount, which could be 10% or more than the initial estimate. The sponsor agrees to add these costs to the project under the same match requirements 80% / 20% match requirements.

**SAR Accepted**

### **Fiscal Authorization and Signature**

Name of person with fiscal authority: **Steven A. Rhode, Sr.** (Head of Government or designee) Title: **Town Chair**

Address: **4342 Church Road - Conover WI 54519-9301**

Telephone: **(715) 617-7406**

Email: [rhodesa@nnex.net](mailto:rhodesa@nnex.net)

Only one project sponsor is allowed per project. As a representative of the project sponsor, the individual on the signature line below confirms that the information in this project application is accurate. A local official with fiscal authority must be named on the signature line. I understand that completion of this application does not guarantee project approval for federal funding. Typing in the signature line (which will show as a cursive script) and the date is sufficient for this application.

**Applicant Signature: *Steven A. Rhode Sr.* Date: July 15, 2010**

## Attachments

**Required items:** Completed application form, narrative response and a map. There are four total attachments (two are optional). Please note file formats for attachments in list below.

**Required Attachment 1: Narrative Response. This is a change from last application cycle.** Please provide **three** pages **double-spaced**. Format is Microsoft Word or PDF with a **minimum 11 point font**.

**Required Attachment 2: One** black & white printable map of the project site on 8½ x 11 size paper.

**Optional Attachment 3: One** picture of the project site (Black and White or Color). Preferred formats are JPEG, GIF or a PDF. Consider inserting the picture into a Word document with a caption.

**Optional Attachment 4: No more than six additional one page attachments.** These may include: a detailed project cost estimate, letters of support and additional photos or maps.

**All attachments must be formatted to print on 8½ x11 size paper.**

**Make sure to consider file size when preparing your attachments for email.**

**Attachments must be black & white.** However Attachment 3, a picture, may be in color. **Tip:** insert your photos or images in a word document to save space for allowed number of attachments.

Letters of support will not count against the three pages maximum for the project description.

**WisDOT Information** – Shaded area to be completed by WisDOT staff only.

### FOR WisDOT USE ONLY

Region Reviewer's Name:

Reviewer's Title:

Date Received:

Date Reviewed:

Comments: